

## **General Services Customer Council Meeting**

November 9, 2007

### **Members Present**

Charlie Smithson, Ethics & Campaign Disclosure; Jennifer St. John, DNR; Peggy Sullivan, Judicial; Cindy Morton, Revenue; John Connors, Member of Public; Dave Heuton, DPS; Marcia Spangler, IDPH; Keith Hyland, Voc. Rehab; Ann Clary, Secretary of State's Office.

### **Members Absent**

John Baldwin, DOC (Excused); Greg Anliker, Elder Affairs (Excused); Mark Brandsgard, Legislature; Bob Straker, AFSCME.

### **Others Present**

Paul Carlson, COO, DAS/GSE; Debbie O'Leary, DAS/GSE; Dale Schroeder, DAS/GSE, Tim Ryburn, DAS/GSE; Tara Granger DAS; Nancy Williams, DAS/GSE; Barbara Bendon, DAS/GSE; Mark Blazek, DAS/GSE; Laura Riordan, DAS; Pat Mullenbach, DAS; Ryan Roovart, DAS/GSE; Lana Morrissey, DAS; Paula Hutton, Public Defense; Brent Voorhees, Public Defense; Ryan Roovaart, DAS/GSE.

### **Call to Order**

Meeting was called to order by Chairperson Charlie Smithson at 9:05 a.m.

### **Roll Call**

Member roll call taken by Nancy Williams.

### **Welcome New Members**

The Council welcomed new members Keith Hyland and Ann Clary

### **Election of Chairperson & Vice Chair**

Cindy Morton nominated Charlie Smithson to continue serving as Chairperson and John Baldwin to continue serving in the position of Vice-Chair. John Connors seconded the motion. Motion passed (Charlie Smithson abstained from voting). Note – The committee stated, since John Baldwin was not in attendance, if he does not desire to remain as Vice-Chair due to his new job duties, the Committee will accept that and vote for a new vice chair.

### **Approve Minutes (June 8, 2007 & August 10, 2007)**

John Connors moved to approve the minutes of both the June 8, 2007 and August 10, 2007 as submitted. Marcia Spangler seconded the motion. Minutes approved.

### **Purchasing mid-term rate reduction**

Debbie O'Leary, Administrator/DAS/GSE Service Delivery proposed to the Council a \$300,000 reduction in purchasing rates effective November 1, 2007. Ms. O'Leary advised the Purchasing Department is able to do this from the rebates received on various contracts. As an example, the State receives a 1% rebate on computers sold from the State contract. Approximately 90% of this comes from purchases made by cities, counties and schools. Ms. O'Leary advised we hope to do another reduction in January. Chairman Smithson stated the Council appreciates Purchasing marketing to cities, counties and subdivisions noting this is very good work!

John Connors moved to approve the proposed rate reduction by the Purchasing area. Cindy Morton seconded the motion. Motion passed.

Laura Riordan advised notice of this rate reduction is in the DAS/GSE newsletter which is available on line

COO Paul Carlson distributed a recap of the GSE Rate Reductions/Savings Summary dated 11/9/2007. Since FY06, DAS/GSE has been able to reduce customer costs in the amount of \$8,111,500. This amount is inclusive of utility rates, marketplace rates, and leases.

**Review of Customer Bylaws**

Laura Riordan advised the Council the bylaws are outdated and need to match the Administrative Rules. After discussion, Patricia Lantz and Laura Riordan will review the bylaws and bring suggested changes back to the next Customer Council meeting. It was also noted, the Council may not need bylaws at all, since we have the Administrative Rules, this will also be discussed at the next meeting.

**Elect GSE Council members to serve on I/3 Customer Council**

After a short discussion, it was decided to discuss this at the next Council meeting.

**Discussion**

Chairman Smithson has appointed a sub-committee of Dave Heuton, Marcia Spangler and Charlie Smithson to look at the way Leasing and Space Management is funded. This sub-committee to have a report at the next meeting.

Debbie O'Leary, Administrator/DAS/GSE Service Delivery introduced the newest member of the Purchasing Department, Mr. Ryan Roovaart, noting today is his first day. Laura Hoing has also been added to the team, she will begin work November 30.

**Next Meeting**

December meeting Cancelled

January meeting to be held

**Close & Adjourn**

Meeting adjourned at 9:30 a.m.

Respectfully submitted,

Nancy Williams, Secretary